**Are you considering applying for the position of Secondary Library Monitor?**

**WE ARE LOOKING FOR STUDENTS FROM YEAR 7 -12 WHO ARE:**

 ☑ Reliable

 ☑ Respectful

 ☑ Trustworthy

 ☑ Willing to show initiative

**THE POSITION OF SECONDARY LIBRARYMONITOR INVOLVES:**

⮚ Assisting with lunchtime activities E.G. Mac Circle, Craft Club, Games.

⮚ Assisting with the design and creation of library displays.

⮚ Assisting students to locate books.

⮚ Assisting with library tours and special events.

⮚Tidying shelves and putting books away.

⮚ Working at the borrowing desk helping with loans and returns.

**TO APPLY FOR THE POSITION COMPLETE THE FOLLOWING AND TICK THE BOXES WHEN YOU’RE FINISHED.**

🞏 Pick up an application from the Library.

🞏 Write a brief explanation of why you would like this position.

🞏 Obtain 2 recommendations from teachers.

🞏 Return the completed application and make an appointment for an interview with Mrs McKellar in the Library.



Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why would you like the position of Secondary Library Monitor?

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| Teacher Recommendation 1 |
| Teacher Recommendation 2 |

Your Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_